

Fall

National Honor Society Service Projects -HS

Anytime – Organize volunteer opportunities NHS members like rake leaves

Contact: Lisa Griffis lgriffis@jacksonchristianschool.org

Royal Mileage Club - EL

Sept/Oct for about 6 weeks a minimum of 60 minutes per week – Parents or Grandparents punch mileage club cards at lunch recess once a week. Sign up at the Back to School open house or contact Lori Davis ldavis@jacksonchristianschool.org

Pastor Appreciation Day - EL

October – approximately 2 hours -- Need parents or grandparents to help with greeting, serving lunch, and clean-up. Contact Lori Davis ldavis@jacksonchristianschool.org

Operation Christmas Child Coordinator – EL, MS, HS

November – approximately 4 to 6 hours – Send for materials, organize parents to help with sorting donations, box packing, and pack and transport boxes to drop off site. Sign up at the Back to School open house or contact Lori Davis ldavis@jacksonchristianschool.org

Operation Christmas Child Helper – EL, MS, HS

November – approximately 2 to 4 hours – Help sort items for boxes and help students pack boxes. Sign up at the Back to School open house or contact Lori Davis ldavis@jacksonchristianschool.org

Back To School Open House - EL

September -- 1 to 3 hours – Help with refreshments and clean up afterwards. Contact Lori Davis ldavis@jacksonchristianschool.org

Room Mother Coordinator - EL

Beginning of the year -- Get room mothers organized with general idea of classroom duties. Sign up at the Back to School open house or contact Lori Davis ldavis@jacksonchristianschool.org

Intramural Officials - EL

Officiate soccer games for the intramural program. Contact Debbie Drake ddrake@jacksonchristianschool.org

MS/HS Lunch Volunteer Coordinator

Contact Laura McNeil at 783-2658

Intramural Keeper of Equipment - EL

Organize and keep soccer equipment for intramural program. Contact Debbie Drake
ddrake@jacksonchristianschool.org

Fall Elementary Musical - EL

Help with staging and decorations, drama memorizations. Contact Jean Fitch
jfitch@jacksonchristianschool.org.

Kindergarten Thanksgiving Feast

November -- Making bread and helping with feast. Contact Jean Fitch
jfitch@jacksonchristianschool.org.

Preschool Bible Books

Beginning of the year -- Tear pages from books and sort pages. Contact Karen Williams
kwilliams@jacksonchristianschool.org.

Auction Basket Coordinator – EL/MS/HS

October -- Gather items and ready basket for auction. Contact each classroom teacher.

Preschool Photographer

Back to school popsicle party -- Take individual photos of each preschool students for teacher.
Contact Karen Williams kwilliams@jacksonchristianschool.org.

New Family Mentor - EL

Beginning of the school year -- Helping new families each acquainted with JCS. Contact Janet Sanford
jsanford@jacksonchristianschool.org.

Classroom Set Up – EL/MS/HS

Before school starts -- Help teachers with getting classrooms ready for back to school. Contact individual classroom teachers.

Clean up at soccer games - HS

Responsible to clean up bleacher area after soccer games. Contact Bob Stanton
bstanton@jacksonchristianschool.org.

Auction Database Entry - ADMIN

Early October through first week in November during the school day – Entry of information into the computer to describe items to be auctioned. Contact Laura Pryor lpryor@jacksonchristianschool.org.

Auction Greeters - ADMIN

Evening of Auction – 8 to 10 volunteers to greet guests, provide name tags and bid numbers. Hospitality/greeting skills required. Contact Laura Pryor lpryor@jacksonchristianschool.org

Bid Sheet Preparation - ADMIN

Late October – during the day periodically for two weeks leading up to the auction on Nov. 6th. Matching and assembling, proofing bid sheets for each item two weeks prior to auction. Contact Laura Pryor lpryor@jacksonchristianschool.org.

Auction Section Leaders - ADMIN

November 5 during day and evening of the auction – Leaders and helpers are responsible for setting up one section of the silent auction during the day. Leaders and helpers work during the auction to assist guests with locating items in their section and with bidding questions. Contact Laura Pryor lpryor@jacksonchristianschool.org. 783-2658

Auction Set and Tear (Special Request For Men Volunteers at three different times) - ADMIN

1. Thursday night 5:30 – Assist in setting up high school gym
2. Friday evening after auction – Night owls are also needed to assist in tear down after conclusion of the auction.
3. Saturday morning 9:00 am – Return items to storage, and finish tear down.
Contact Laura Pryor lpryor@jacksonchristianschool.org. 783-2658

Auction Class Volunteers – EL/M/HS

Beginning of the year -- Class donation must be ready two weeks prior to the auction to be included in auction catalogue. Parent volunteers are needed to assist classroom teacher or class sponsor with donation. Each class provides one very special item or group of items to be auctioned. Contact: Elementary – classroom teacher -- Middle School & High School – class sponsor.

Athletic Awards Night - HS

Set up and taking down of chairs. Contact Bob Stanton bstanton@jacksonchristianschool.org.

District Program - HS

5 hours -- Calling for ads for our schools district program. Seasonal by sport. Something that can be done at home. Contact Bob Stanton bstanton@jacksonchristianschool.org

MS Christmas Part Preparations

November & December – Purchase and divide up candy for decorating contests. Making sugar cookies divide into kits for decorating contests. Contact Lori Harshbarger lharsbarger@jacksonchristianschool.org.

Homecoming Alumni Coordinator - ADMIN

Early August one planning meeting to alumni activities, then Homecoming Weekend Friday evening and Saturday morning. Planning of events, refreshments, and communicate with alumni about homecoming. Recruit volunteers to help with set up and serving of food and other activities that are planned. Contact Laura Pryor lpryor@jacksonchristianschool.org

Homecoming Activities Help for JCS Sports Boosters – MS/HS

Homecoming weekend and end of September – assist with planning and recruiting volunteers for special family activities such as cake walk, and other kid friendly events for Friday evening of homecoming and or Saturday during homecoming game. Contact Janet Sanford jsanford@jacksonchristianschool.org or Laura Pryor lpryor@jacksonchristianschool.org

Homecoming Class Projects - HS

Prior to Homecoming weekend – mid to end of September – Assist students with building or designing class project that is used for decorations at banquet. (Theme is determined at the beginning of the school year) Contact Teacher or Class Sponsor for each high school class.

Music/Entertainment - HS

September – Homecoming – Provide live music during dining; or possible entertainment in the program. Contact Tim Barshun tbarshun@jacksonchristianschool.org

